

**CLIMATE CHANGE WORKING GROUP
MINUTES OF MEETING HELD ON 19 SEPTEMBER 2008**

Started 15.00
Finished: 16.15

Present: Jake Roos (Chair)
Emmy Pateman
Keith Osborne
Richard Auty
Russell Clark
Sally Johnson
Russell Goodey

ACTION

- 1.0 APOLOGIES**
Apologies were received from John Farnell, Simon Martin, Suzanna Clarke, Will Cockerell and Mike Ovenden.
- 2.0 MINUTES OF THE LAST MEETING**
Sally Johnson was added to the apologies.
- 3.0 BUDGET** **JR**
Jake was informed that he would have £15,000 in revenue to spend this year; however he has now been told that it shall be £12,170. The rest of the money has been put towards last years savings, as it was reserve money. Jake explained that money can be cut from certain areas and there shall still be enough to do all of the Carbon Management projects.

Jake stated that the £25 rebate for Cavity and Loft Insulation has now finished. So far the rebate has been given to 30 people out of the allocated 160. It is no longer continuing as funding has run out. Income comes in from the joint cavity wall and loft insulation with Miller Pattison. £10 is received for every Miller Pattison customer which has been referred by Uttlesford.
- 4.0 CARBON MANAGEMENT – STATUS OF PROJECTS**
- 4.1 TIMER PLUGS/BYE BYE STANDBY** **JR**
Jake explained that he is still making the cords for the timer plugs, he is going to make as many as possible by next week so that they can be PAT tested.
- 4.2 MUSEUM LIGHTING** **JR**
They are still trying out the samples which were previously given out, if they like them then Jake shall order them.
- 4.3 POINT OF USE WATER HEATING** **JR**
Jake stated that he is still waiting for the updated quote; once it has been received the business case can be presented to SMB.

- 4.4 QUATTROSEAL DRAUGHT PROOFING JR**
All of the draught proofing has been completed at London Road; they are currently finishing off at Walden Place and Saffron Walden Day Centre which should take one more day. Some of the windows are broken at Walden Place which shall take an extra day to fix.
- 4.5 CONTROLS IN SHELTERED HOUSING AND DAY CENTRES JR**
Jake commented that there are some very basic control problems, which are faulty valves. This means that the boilers are continuously running as the valves are stuck open. The valves are going to be fixed in the very near future.
- 4.6 M2G JR**
Jake stated that all of the data had been collected on Thursday 18 September 2008; there had been no problems during this trial.
- 4.7 RENEWABLES JR**
E-on have now surveyed all of the sheltered sites. They are now going to produce the relevant quotes for Jake.
- 4.8 CAVITY WALL INSULATION AND LOFT INSULATION JR**
The surveyor confirmed all of the properties have cavity wall insulation. Jake is going to receive a survey and quote for thermal imaging to see where the most amount of heat is lost. The thermal imaging will be produced for all of the council houses and the Council Offices. Loft Insulation is about to be put out to tender to receive a quote.
- 4.9 FUEL ADDITIVES AND DRIVER TRAINING JR**
The trial for the fuel additives has now finished, however Jake explained that he is going to ask the company if there are any independent results to try and analyse how effective the additive is.
- 4.10 WATER SAVING - ENVIROFRESH JR**
Nothing has advanced with Envirofresh. A business case shall be put to SMB in the near future but as of yet it has not been produced.
- 4.11 AIR-BLADES JR, SJ & RA**
Sally researched and found out that it costs around £3600 to service all of the towels in the district. To get rid of all of the towels and have air-blades instead, on a 5 year payback it would enable £14,400 worth of air-blades. This would give 30 air-blades. Sally continued that there are 19 towel dispensers at London Road. There are 75 dispensers in the whole of the District which the majority are double; therefore there are 2 in a toilet.

With Salix it would have to be a 5 year pay back period, this would not be a Salix scheme therefore it could be done on a 10 year pay back. Sally stated that if 30 – 35 air-blades were purchased, as it would be bulk buying a better price could be achieved rather than £530 per air-blade.

Jake suggested that the cost of servicing per towel could be figured out. The towels that are used more frequently would have a better case for being replaced. The 2 dispensers in a toilet could be replaced with one air-blade. Sally continued that with the sale of the Dunmow Offices it will eliminate needing to put air-blades in there. Sally also said that she would not recommend putting them in public toilets as they would be at high risk of being vandalised or stolen.

Richard has volunteered to visit all of the toilets within London Road every day to see how often the towels are changed. Once Jake has the results a business case can be put together.

5.0

JR

NI 187 FUEL POVERTY

SMB has agreed with Jake to share the data on who receives benefits. Jake is going to send questionnaires in the post to people with private housing, with the chance to win £100 prize money. Jake is going to get these sent out as soon as possible as he needs to start receiving the data, the report needs to be submitted in December.

Once the data is received it shall be entered to achieve the energy rating and then combined with the housing association and council data to achieve the overall result.

6.0

JR

NI 188 CLIMATE CHANGE ADAPTATION

Jake has received information that Essex County Council are holding a workshop on the 23 October, which Jake shall be going to.

7.0

PLANNING

No-one was available to comment.

8.0

HOUSING

No-one was available to comment.

9.0

RC

RECYCLING

The way the recycling is carried out has not changed in the last year. Currently 54% of waste is being recycled; this is set to increase in the near future as more glass and textiles recycling bins are going to be distributed along with other methods. Within London Road all of the old style bins have now been replaced. Waste bins may be taken away in order to get staff members to recycle more. A presentation is going to be sent to all staff members showing what extra rubbish can be recycled within the

office.

Paper needs to be kept separate from cardboard and all other recyclable goods as money is received for doing so. Paper collections are now weekly and all other collections are fortnightly.

10.0

RA & RC

COMMUNITY ENGAGEMENT

A piece is going into Uttlesford Life about Climate Change one year on. In the next edition a compost bin is going to be given away. There has been speculation that Uttlesford District Council are going to be number 6 in the country this year for recycling, compared to last years number 34.

11.0

ANY OTHER BUSINESS

There was no other business.

12.0

DATE AND TIME OF NEXT MEETING

16 October at 3:00pm in the Committee Room.